



Job vacancy

Teaching and Research Assistant (akademische*r Rätin*Rat)- Department of British and North American Studies 23/E20

University of Greifswald, 06 October 2023 | deadline: 01 December 2023

At the University of Greifswald's **Department of British and North American Studies** in the Faculty of Arts and Humanities, there is a job vacancy expected to be **available for earliest possible appointment**, subject to budgetary regulations, for a full-time

Teaching and Research Assistant (*akademische*r Rat*Rätin*).

The position on offer is permanent and suitable for part-time employment.

The post has been rated with pay grade A13. If the successful candidate is able to fulfil the requirements pursuant to civil service law, the University will employ them as a civil servant in higher service (*zweites Einstiegsamt der Laufbahngruppe 2*) with a specialisation in research. Otherwise, they shall be employed as a public employee in accordance with pay group 13 *TV-L Wissenschaft*.

The Department of British and North American Studies at the University of Greifswald combines research and teaching in degree courses such as B.A. English/American Studies, five-year teaching degrees, and interdisciplinary master's degree courses. The area of English language competence focuses on the comprehensive development of the students' English language proficiency towards C2 CEFR (in all aspects of English language use.)

Job description:

- The teaching load corresponds to the stipulations of LVVO M-V and is estimated to consist of 14 LVS (classes à 45 min.)
- Heading the field of English language competence in our degree courses (B.A., five-year teaching degrees, interdisciplinary M.A. degrees)
- Coordination of teaching, especially course and exam planning; the area offers competence-oriented courses in receptive skills (listening, reading) and productive skills (speaking, writing), and also offers courses for advanced students in advanced grammar, error correction, and translation
- Conception and organisation of exams
- Participation in academic administrative work (e.g. coordination of Erasmus at the department)

Job requirements:

- Advanced university degree (MA or equivalent in English or a relevant university degree for L1 speakers)
- This civil service post will only be conferred if the successful candidate is qualified to serve as a civil servant in higher service, performing academic duties. If they are unable to provide the required professional qualifications for higher service, an advanced university degree and at least two years and six months of full-time employment in a relevant field can also be

recognised as equivalent professional qualification. The details are defined in § 14(4) *Landesbeamtengesetz* - LBG M-V (State Civil Service Act) and § 12 *Allgemeine Laufbahnverordnung* - ALVO M-V (General Career Path Ordinance for Civil Servants).

Further **knowledge and skills** that will play an important role in the filling of this post in higher civil service are:

- Documented teaching experience in higher education in the following subjects: English language competence, TESOL, EFL or applied linguistics
- Documented experience in English-speaking countries
- Excellent English language skills (L1 or L1-equivalent or C2 CEFR)

Desirable knowledge and skills:

- Certified qualification in higher education didactics
- Very good German language skills
- Experience in team management, administrative tasks at higher education institutions or schools, online teaching and in developing exams
- Informed awareness of the global diversity and variety of the English language (in addition to the standard varieties British and American English), and ability to integrate this in their teaching

The position is open to all persons, irrespective of gender.

Due to the underrepresentation of women in equivalent positions at the university, applications from women are particularly welcome and will be treated with priority if they have the same qualifications and as long as there are no clear reasons which make a fellow applicant more suitable.

Severely disabled applicants with the same qualifications will be considered with preference.

According to § 68(3) PersVG M-V, the Staff Council will only be involved in staff matters of the academic or artistic staff on request.

Please only submit copies of your application documents as they cannot be returned. Unfortunately, application costs (e.g. travel expenses for interviews) will not be reimbursed by the State of Mecklenburg-Vorpommern.

Applications comprising all usual documents (application letter, CV, certificates, list of publications and courses taught) should be sent with reference to the job advertisement number **23/E20** by **1 December 2023**, **via email** (one PDF file), to:

Universität Greifswald
Institut für Anglistik/Amerikanistik
Prof. Dr. Sebastian Domsch
Ernst-Lohmeyer-Platz 3
17489 Greifswald

domschs@uni-greifswald.de

Please note that by submitting your application, you provide your consent pursuant to data protection law for our processing of your application data. Further information about the legal bases and the use of your data can be found [here](#).